

Counter services / Price list (non-exhaustive list)

Prices valid from

01.11.2025

| Service | Remarks | CHF | NZD | |
|--|--|--|-----------------|------------|
| Authentication, confirmation, certification Prices excluding local postage | Authentication | per document | 40.00 87.00 | |
| | Confirmation / Certification | per document | 40.00 87.00 | |
| Identity Documents Switzerland Prices excluding local postage | Passport adult | incl. postage CH < representation | 149.00 325.00 | |
| | Passport & identity card adult | incl. postage CH < representation | 166.00 363.00 | |
| | Passport child | incl. postage CH < representation | 69.00 151.00 | |
| | Passport & identity card child | incl. postage CH < representation | 86.00 188.00 | |
| | Identity card adult | incl. postage CH < representation | 74.00 162.00 | |
| | Identity card child | incl. postage CH < representation | 39.00 85.00 | |
| | Temporary passport (adult/child) | | 100.00 218.00 | |
| | Temporary passport: Surcharge outside office hours | | 25.00 55.00 | |
| | Temporary passport: Surcharge week-end / public holidays | | 50.00 109.00 | |
| | Laissez-passer | | 40.00 87.00 | |
| Laissez-passer: Surcharge outside office hours | | 20.00 44.00 | | |
| Laissez-passer: Surcharge week-end / public holidays | | 20.00 44.00 | | |
| Identity Documents Liechtenstein Prices excluding local postage | Passport adult | incl. postage FL < representation | 149.00 325.00 | |
| | Passport child (12 to 18 years) | incl. postage FL < representation | 69.00 151.00 | |
| | Passport child (under 12 years of age) | incl. postage FL < representation | 69.00 151.00 | |
| | Identity card adult | incl. postage FL < representation | 74.00 162.00 | |
| | Identity card child (12 to 18 years) | incl. postage FL < representation | 39.00 85.00 | |
| | Identity card child (under 12 years of age) | incl. postage FL < representation | 39.00 85.00 | |
| | Passport & identity card adult | incl. postage FL < representation | 159.00 347.00 | |
| | Passport & identity card child | incl. postage FL < representation | 79.00 172.00 | |
| Naturalisation | Temporary passport | | 140.00 305.00 | |
| | Naturalisation adult | Fees SEM | 600.00 1'309.00 | |
| | Naturalisation minor | Fees SEM | 350.00 763.00 | |
| | On time-based fee (at least 3 hours) | Fee representation | 450.00 984.00 | |
| Visa | Visa Adult (EUR 90.00) | | 82.00 179.00 | |
| | Visa Child (6-12 years) (EUR 45.00) | | 41.00 89.00 | |
| | Visa according agreement VFA (EUR 35.00) | | 32.00 70.00 | |
| | Visa adult according to art. 25a (EUR 135.00) | | 123.00 | |
| | Appeal against visa refusal | Fee SEM | 200.00 436.00 | |
| | Receipt Application to preparatory procedure of marriage | | 150.00 327.00 | |
| | Translation and legalisation of civil status documents for a preparatory marriage on time-based fee (at least half hour) | incl. postage representation < CH | 80.00 175.00 | |
| Civil Status Affairs Prices excluding local postage, authentication/apostilles and cantonal fees | Advance payment for Civil Status Authorities in Switzerland, if both fiances / partners have residency abroad (preparatory marriage) | | 175.00 381.68 | |
| | Conversion registered partnership into marriage | incl. postage representation < CH | 80.00 175.00 | |
| | Certificate of civil status | incl. fee FOCS & Civil Status Authority, postage CH < representation | 70.00 152.00 | |
| | Certificate of civil status urgent | incl. fee FOCS & Civil Status Authority, postage CH < representation | 85.00 185.00 | |
| | Change of registered sex | incl. postage representation < CH | 80.00 175.00 | |
| | Change of registered sex, legal representative separate | incl. postage representation < CH | 35.00 76.00 | |
| | Receipt Name declaration (after divorce / dissolution of partnership / death) | | 75.00 164.00 | |
| | Advance payment for content verification and authentication of foreign documents by lawyer of confidence | | | |
| | Postage (representation <=> CH) | Documents | | 5.00 11.00 |
| | | Identity Documents | | 9.00 20.00 |
| Postage (local) | Postage (local) | | 15.00 | |

A receipt has to be issued for each payment!

Legal basis:
[RS 191.11 FDFA Fees Ordinance \(FeeO FDFA\)](#)
[RS 143.11 Ordinance on Swiss Identity Documents \(de, fr, it\)](#)

[LGBI 2011.454 Ordinance on Fees under the Identity Document Act \(de\)](#)
[RS 141.01 Ordinance on Swiss Citizenship \(de, fr, it\)](#)
[Visa Code](#)
[RS 142.209 Ordinance on fees under the Federal Act on Foreign Nationals \(de, fr, it\)](#)
[RS 172.042.110 Ordinance on Fees in matter of Civil Status \(de, fr, it\)](#)